| | | | | Project "Design | n | | | Implemen | ation phase | | | | | Estimat | ed funding | | | |
|------------|---|---|--|--|---|------------------------------------|----------------------------|--------------------|-----------------------------------|--------------------------------|------------------------------------|-----------------------------------|---------------------------|-----------------------|----------------------------------|------------------------|-----------------------|---|
| | Activities | Responsible Institution | Parties involved | of Information Sources to Identify and Resolve Financial Distress in Latvia" | Preparatory phase for the implementation of the national side actions | Execution of | f the pilot project | and evaluation of | | Execution of fi | ull-scale activities | Execution of the p | illot project and e | evaluation of results | Exe | cution of full-scale a | ctivities | Benefit indicators |
| | | | | 2022 2023 | | Year 1, once the resources have be | necessary een attracted | Year 2, once the r | ecessary resources n attracted | Year 3, once resources have | the necessary we been attracted | Outsourced services (required) | Outsourcing (optional) | Budget redistribution | Outsourced services (required | Outsourced services | Budget redistribution | |
| | | | | 4 1 | | 1 2 | 1 4 | 1 2 | 3 4 | 1 2 | 3 4 | EUR | EUR | EUR | EUR | (ontional) EUR | EUR | |
| | Preparatory phase | | | | _ | | | | - 9 | 9 | | | | | | | | |
| 0 | General activities Providing the necessary resources for the implementation of the recommendations | | | | | | | | oject | al uas | | | | | | | | |
| 0,1 | Attracting human and financial resources necessary to implement the recommendations | MoJ | | | | | | | | 3 | | | | | | | | |
| 1 | Strengthening the communication organisation and management mechanism with target audiences by designating a central coordinating unit to ensure that financial distress is identified and addressed in a systematic and sustainable manner | | | | | | | | | e result | | | | | | | | |
| | Preparing a draft Regulation of the Cabinet for submission to the Cabinet | MoJ | | | | | | | | of | | | | | | | | |
| 1.2a | Establishing the council | | Ministries (MoJ, MoE, MoF, MoW, MoEPRD, MoES) and the institutions subordinate to them, BoL, NGOs (CoLE, LCCI), LALRG, etc. as needed Ministries (MoJ, MoE, MoF, MoW, MoEPRD, MoES) and the institutions | | | | | | | e pilo | | | | | | | | |
| | | Cabinet | LCCI), LALRG, etc. as needed Ministries (MoJ, MoE, MoF, MoW, MoEDDO, MoES), and the institutions | | | | | | | | | | | | | | | |
| 1.3a | Organising the work of the inter-institutional council | Responsible ministry | subordinate to them, BoL, NGOs (CoLE, | | | | | | | | | | | | | | | |
| 1.1b | Establishing the council | MoJ | Ministries (Mo.), MoE, MoF, MoW, MoEPRD, MoES) and the institutions subordinate to them, BoL, NGOs (CoLE, LCCI), LALRG, etc. as needed Ministries (MoJ, MoE, MoF, MoW, MoEPRD, MoES) and the institutions | | | | | | | | | | | | | | | |
| l l | | | LCCI), LALRG, etc. as needed Ministries (MoJ, MoE, MoF, MoW, | | | | | | | | | | | | - | - | | |
| 1.2b | Organising the work of the inter-institutional council | MoJ | subordinate to them, BoL, NGOs (CoLE, LOCI), LALRG, etc. as needed | | | | | | | | | | | | | | | |
| | Exacution of the pilot project Activities related to the implementation of information sources and charmels Creating a website to provide key information related to financial disbress - core functionality (a readman) | | | | | | | | | | | | | | | | | |
| 2,1 | Creating a website to provide key information related to financial distress - core functionality (a roadmap) Developing a prototype website (a roadmap) | PwC | MoJ | | | | | | | | | | | | | | | Number of unique visits to the website (26,629 per year). |
| 2,2 | Compiling a list of contact points for institutions, organisations, banks and non-bank lenders that customers can turn to for assistance for various aspects of financial distress | MoJ | BoL, MoE, LIDA, CRPC, MoEPRD, MoF, SRS, ICS, MoW, SEA, FCMC, CoLE, LBA, FLA, ALCIPA, bank and non-bank | | | | | | | | | | | | | | | Number of unique visits to the website (26,629 per year). The number of completed roadmaps on the website (5,326 per year). Positive feedback on the website (at least 20% of visitors have left a rating, with 80% of recommendations.) |
| | assistances for ventous appears or interest contracts. Preparing procurement documents, announcing the tender and ensuring the procurement procedure for the development of the website. | MoJ | lenders I me uses or crawing up me procurement documents can also be outsourced to a | | | | | | | | | | 9500 | | | | | giving an overall rating of 4 or 5 (on a 5-point scale)). |
| 2,4 | Buying Robusta TL Pro typeface | | | | | | | | | | | | 1000 | | | | | |
| 2,5 | Obtaining the website domain subscription Ensuring sechnical development of the website, testing of the functionalities with representatives of target groups and involves public administration institutions and implementation | MoJ The service provider selected in | LSRTC or MII of UoL MoJ and the institutions of public administration involved | | | | | | | | | 19 38500 | | | 10 | | | |
| | public administration institutions and implementation Training of the website's maintenance staff in the administration thereof | The service | Mo.I | | | | | | | | | 1500 | | | | | | |
| 2,7 | Training of the website's maintenance staff in the administration thereof | The service provider selected in the procurement process | BoL, MoE, LIDA, CRPC, MoF, SRS, ICS | | | | | | | | | 1500 | | | | | | |
| 2,8 | Keeping the website opprational (core functionality) | MoJ | MoW, SEA, MoEPRD, FCMC, CoLE, LBA, FNA, ALCIPA, bank and non-bank | ` | | | | | | | | | | | | | | |
| 3 | Producing printed information materials with the main website content (i.e. a "roadmap" in printed format) | | lenders | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | |
| | Developing a prototypa websile (the roadmap) | PwC | MaJ | | | | | | | | | | | | | | | Positive customer feedback on the printed informational materials (at least 20% of the cut the pilot project consultation points have agreed to provide their feedback, with 80% of the respondents giving an overall rating of 4 and 5 (on a 5-point case)). Number of printed materials in the pilot project sites (9%, IPA, SMUSSC) (not expected to 1,347). |
| 3,2 | Delivering the developed materials for use at plot sites - SPS and LPA, in the SMUCSC and ensuring the use of the information material for piloting purposes | MoJ | SPS, LPA, SMUCSC | | | | | | | | | | | | | | | In the context of a national policy to increase the level of digitisation, a higher share of prin information material is not a goal. The indicator is intended to monitor the number of uses information material to help decide on further actions after the pilot project. |
| 4 5 | Piloting the first-level support in the MoJ institutions ((SPS and LPA) Piloting the first-level support in manicipalities through the SMUCSC | | | | | | | | | | | | | | | | | mornation material to help decide on further actions after the prot project. |
| | Agreeing on the scope of the plot project | MoJ | SPS, LPA, SMUCSC, MoEPRD | | | | | | | | | | | | | | | SPS and LPA: 1. Number of consultations provided (853). |
| 4.2 5.2 | Developing methodological material on the use of the roadmap and training for customer consultants | MoJ | SPS, LPA, SMUCSC The task of developing methodological material and conducting training can also be outsourced to a merchant | , | | | | | | | | | 9500 | | | | | Consultants' evaluation of the pilot project (80% of respondents give an overall rating of scale of 5). |
| 4.3 5.3 | Establishing a communication mechanism with consultants | MoJ | be outsourced to a merchant - | | | | | | | | | | | | | | | Positive feedback from customers on the consultation visits (at least 20% of the clients aggive their rating, with 80% of the respondents giving an overall rating of 4 or 5 (on a 5-point SMUCSC: |
| 4.4 | Executing the pilot project | SPS, LPA, SMUCSC | MoJ | | | | | | | | | | | 988 | | | | SMUCSC: 1. Number of consultations provided (494). |
| 6 | Developing and executing an awareness-raising communication campaign to promote the brand and website content | | | | | | | | _ | | | | | | | | | |
| 6,1 | Selecting the level of the communication campalign, developing the procurement documentation for the communication campaign, amounting the procurement and ensuring the procurement procedure | MoJ | BoL, MoE, LIDA, CRPC, MoEPRD, MoF, SRS, ICS, MoW, SEA, FCMC, CoLE, LBA, FNA, ALCIPA, bank and non-bank lenders | | | | | | | | | | | | | | | Communication campaign (Level 1: mandatory activities): Proportion of the Larget audient (10% of the total target audience or 134,675 per year). |
| | Executing the communication campaign of the chosen level | The service provider selected in the procurement process | MoJ | | | | | | | | | 60000 | | | | | | Communication campaign (recommended Level 2: additional recommended activities): Pri the target audience reached (50% of the total target audience or 673,125 per year). Communication campaign (Level 3: additional recommended activities): Proportion of the audience reached (70-80% of the total target audience, or between 942,375 and 1,077,000 |
| 7 | Execution of the pilot project (evaluation of results) Evaluating the results of the pilot project | | ODO I DA OMINO? | | | | | | | | | | | | | | | |
| 7,1 | Evaluating the pilot project and deciding on actions after completion of the pilot project | MoJ | SPS, LPA, SMILICSC The task of collecting feedback can also be outsourced to a merchant | | | | | | | | | | 8000 | | | | | |
| * | Execution of full-scale activities Complementing the website for providing key information on financial distress – secondary functionality | | | | | | | | | | | | | | | | | |
| | Comparison in wice an expression of proving key encommon on manical distress—secondary succionality Based on the results of the evaluation, develot the procurement documentation for the website (with secondary functionality) launch the call for tenders and ensure the procurement procedure | MoJ | The task of drawing up the procurement documents can also be outsourced to a | | | | | | | | | | | | | 9500 | | it is recommended that the usefulness of the performance indicators used in the pilot projectly and adjusted as necessary |
| | | The service | | | | | | | | | | | | | | | | enatuated and adjusted as necessary |
| 8,2 | Ensuring the technical development of the website, testing of the functionalities with the target groups and public administrations involved, and its implementation | the procurement process | merchant MoJ and the institutions of public administration involved | | | | | | | | | | | | 19000 | | | |
| 8,3 | Training of the website maintenance staff in the administration thereof (secondary functionality only) | The service provider selected in the procurement | MoJ | | | | | | | | | | | | 1500 | | | |
| 8,4 | Keeping the website operational (secondary functionality) | MoJ | BoL, MoE, LIDA, CRPC, MoF, SRS, ICS MoW, SEA, FCMC, CoLE, LBA, FNA, | | | | | | | | | | | | | | | |
| 9 | Expanding the scope of dissemination of printed information materials Associate with trivial obtains on the dissemination of information authorities | MoJ | ALCIPA, bank and non-bank lenders | | | | | | | | | | | | | | | It is recommended that the usefulness of the performance indicators used in the pilot proj |
| 9,1 9,2 | Expanding the acope of dissemination of printed information materials Agreeing with stakeholders on the dissemination of information materials Disseminating information materials Launching first-slawsl support at the national level by expanding the range of cooperation partners | MoJ | | | | | | | | | | | | | 1 | | | It is recommended that the usefulness of the performance indicators used in the pilot project and adjusted as necessary |
| | Launching first-level support at the national level by expanding the range of cooperation partners Agreeing with stakeholders on cooperation in providing first-level support | MoJ | MoEPRD, LPA, SPS, other state institutions, municipal institutions, non- state sector | | | | | | | | | | | | | | | It is recommended that the usefulness of the performance indicators used in the pilot pro evaluated and adjusted as necessary |
| | | The selected | | | | | | | | | | | | | | | | wentered and anguisted at recording |
| | Providing training for consultants | | MoJ, MoEPRD, other state institutions, local authorities, non-governmental secto | | | | | | | | | | | | | 7000 | | |
| 10,4 | Providing the extended first-level consultancy support Establishing a communication mechanism with consultants | MoJ | To be specified by reference to the se | elected partners | | | | | | | | | | | | | 8670 | |
| | Providing full-scale support, including a mechanism for monitoring the performance of the first-level consultancy. Continuing the implementation of the awareness-raising communication campaign to promote the brand and conter of the website. | MoJ t | | | | | | | | | | | | | | | | |
| | | | The task of the implementation of the communication campaign can be outsourced to a merchant | | | | | | | | | | | | | 60000 | | It is recommended that the usefulness of the performance indicators used in the pilot projevaluated and adjusted as necessary |
| 11,1 | Campaign repetition | MoJ and/or | communication campaign can be | | | | | | | | | | | | | | | |

| 12,1 Conducting a cooliniquial survey to libertify the opinion of consumers, BMEs and entrepressurs (every 3 years) Moul | BoL. The bask of carrying out a public opinion pol can also be outsourced to a merchant. | | | | | | | | 11666 | | Positive dynamics (see 1.4.2 Quality indication) in aspects that inform the identification and resolution of financial distress: 1. Number of people able to find the information they need to identify and resolve financial distress 2. Loage of the webtite and consoliding services 2. Loage of the webtite and consoliding services 3. Loage of the webtite and consoliding services 4. Loage of the webtite and consoliding services 5. Loage of the webtite and consoliding services 6. Loage of t |
|--|--|--|--|--|--------|--------------------------------------|-----|----------------------------------|-------|----------------------------------|--|
| 2022 Costs by group | | | | | 100019 | 28000 | 988 | 20510 | 88166 | 8670 | |
| | | | | | | | | | | | |
| | | | | | | | | | | | |
| 2022 Total costs | | | | | | 129007 | | 37000 | | 80346 | |
| 2022 Total costs (including costs associated with contingencies (10%)) | | | | | | 129007 141908 | | 37000 40700 | | 80346 88381 | |
| 2022 Total costs (including costs associated with contingencies (10%)) 2023 Total costs (inflation-adjusted) | | | | | | 129007 141908 154963 | | 37000 40700 44444 | | 80346 88381 96512 | |
| 2022 Total costs (including costs associated with contingencies (10%)) 2023 Total costs (inflation adjusted) 2023 Total costs (inflation adjusted) | | | | | | 129007 141908 154963 160232 | | 37000 40700 44444 45956 | | 80346 88381 96512 99793 | |
| 2022 Total costs (including costs associated with contingencies (10%)) 2023 Total costs (inflation-adjusted) | | | | | | 129007 141908 154963 | | 37000 40700 44444 | | 80346 88381 96512 | |